

## Minutes

**Work Group members in attendance:** FDPIR Program Staff: Tod Robertson (NAFDPIR President); Jaime Prouty (NAFDPIR Treasurer); Fi Davis (NAFDPIR Parliamentarian); Gloria Goodwin (MWR); Perry Martinez (SWR VP), Connie Martinez (SWR), Carmen Robertson (NAFDPIR SWR Nutritionist); Jenelle Gimlin (WR VP), Lorraine Davis (WR), Desiree Jackson (NAFDPIR WR Nutritionist); Mary Greene-Trottier (MPR VP), Charles “Red” Gates (MPR), Jana Millner (NAFDPIR MPR Nutritionist); Roxanna Newsom (Ad Hoc Vendor Pilot Advisor); Lou Hankins (FNS SWRO); Samia Hamdan (FNS MWRO); Jessica Creed-Capsel (FNS MPRO); Pat Scott (DoD DLA); Sara Hernandez (AMS); Patti Schock (FNS), Matthew Martin (FNS), and Stephanie Cooks (FNS).

**Work Group members not at the meeting:** Anna Wright (NAFDPIR Secretary), Susie Roy (MWR VP), NAFDPIR MWR Nutritionist – vacant; Melissa Baker (FNS WRO); Lena Milton (FSA); and Julie Skolmowski (Chief, PSB, FDD).

**Visitors:** Laura Castro (Director, FDD); Janice Fitzgerald (Chief HH Ops, FDD); Dana Rasmussen (Chief, Policy, FDD), Jeramia Garcia (FDD); Holly Prestegaard (FNS WRO); Barbara Lopez (FDD), Janis Johnston (FDD).

**I. Welcome/Member Roll Call** – The meeting opened with member/visitor roll call.

**II. FNS Food Package Updates**

- a. Seneca Nation shell egg pilot** – The Seneca Nation shell egg pilot started in October 2014. Seneca Nation is distributing one dozen shell eggs per participant each month. Seneca Nation is not distributing powdered egg mix during the pilot. Seneca Nation FDPIR monthly participation is averaging about 240 to 275. Shell eggs are being distributed using both the warehouse and home delivery models. The pilot is tentatively scheduled to last through January 2015, if all goes well. As the pilot continues, FNS will gather feedback to determine next steps going forward.
- b. Cost and Nutrition information for FDPIR protein items** – The Workgroup reviewed nutrition information and food costs for protein items in the food package. Protein and other food items are ordered quarterly based on warehouse inventory levels. The Workgroup recommended revisiting food costs and nutrition information for the entire food package at the December meeting to see if orders are consistent with participant needs. They would also like to see more nutrients represented and similar serving sizes for foods to make a closer comparison. **ACTION ITEM:** FNS will provide October through December 2014 food ordering information for the Workgroup’s review at the December meeting.
- c. Cranberry sauce guide rate** – The cranberry sauce offered in the food package during the holiday months is considered a bonus item. It does not count as a fruit category selection. The guide rate is one can per participant per month during the holiday season until all product is distributed.

**III. DoD Fresh Update**

- a. Midwest Region sub-contracting update** –DoD’s Contracting Office finalized the agreement with A. J. Produce to provide DoD Fresh produce to Wisconsin and Michigan ITOs. Produce

## Minutes

orders can be submitted by ITOs beginning the week of November 3rd for delivery the week of November 10th and beyond. A. J. Produce makes deliveries to one quadrant of their service area each day. This may require some ITOs to change the day they previously received produce deliveries. DoD will work with GPS and A. J. Produce if ITOs have any delivery concerns.

**IV. FDPIR Policy and Funding Updates**

- a. **Program funding and the Continuing Resolution (CR)** – The current CR is in effect through December 11, 2014. Under the CR, \$124.95 million was received for FDPIR, of which \$40.8 million was administrative funds. Food purchases have been made through December 2014. FNS will keep the Workgroup updated on any further CRs however; no problems are anticipated with food purchases for January through March 2015. Funding to purchase food is a priority. FNS received an additional \$15.5 million to purchase food. FNS will request additional funding, if needed in FY 2015, to provide food if program participation continues to increase. If ITOs have infrastructure needs, they can submit them to their FNS Regional Office and copy FDD Policy Branch. FDD Policy Branch is in contact with SNAP to determine whether there are SNAP policies that may impact FDPIR in the future. Policy Branch will provide any needed updates at the December meeting. **ACTION ITEM:** FNS sent out information to the Workgroup indicating how the additional \$15.5 million in food funding was spent.
- b. **FDPIR Study** – The Study is going well however; it is progressing slowly. The contractor has received the necessary approvals to complete data collection. The draft report is projected for completion by the 2015 NAFDPIR annual meeting. FNS is planning to receive any feedback on the report from the Workgroup at that time.
- c. **Food Ordering System Modernization** – FDD's Systems Branch will be looking at the WebSCM and FFAVORS systems for future updates. AIS is an old system and is not web-based. Systems Branch will be looking at a future web-based system that will replace AIS. Planning for these updates is ongoing and will take some time to complete. FNS will keep the Workgroup updated on progress with these system updates.

- V. **December face-to-face meeting agenda and logistics** – Per the draft agenda, FNS staff are planning to arrive in Albuquerque the morning of December 2<sup>nd</sup>. Nine FNS staff are planning to attend. An additional 16 ITO members are also planning to attend the meeting. The site visit to Acoma Pueblo will require more time. An additional hour will be added to cover transit time to Acoma Pueblo. Wintry weather may impact the trip to 8 Northern Pueblos. The plan is to visit at least one warehouse and local delivery site, weather permitting. The hotel will need to know if any meeting attendees plan to leave Thursday night to confirm the room block. The Sheraton Uptown does not have a shuttle to the airport. Independent shuttle service is available however; meeting attendees are encouraged to check the hotel website for additional information. Under Secretary Concannon is not available to attend the meeting due to a prior commitment. The agenda sent out to the Workgroup is currently in draft form. Members are encouraged to submit any additional data requests or meeting agenda changes to FNS.

**Minutes**

- VI. December 2014 face-to-face meeting** – The next meeting will be held in Albuquerque, New Mexico from December 2-4, 2014 at the Sheraton Uptown Hotel.
- VII. Meeting Adjourned**